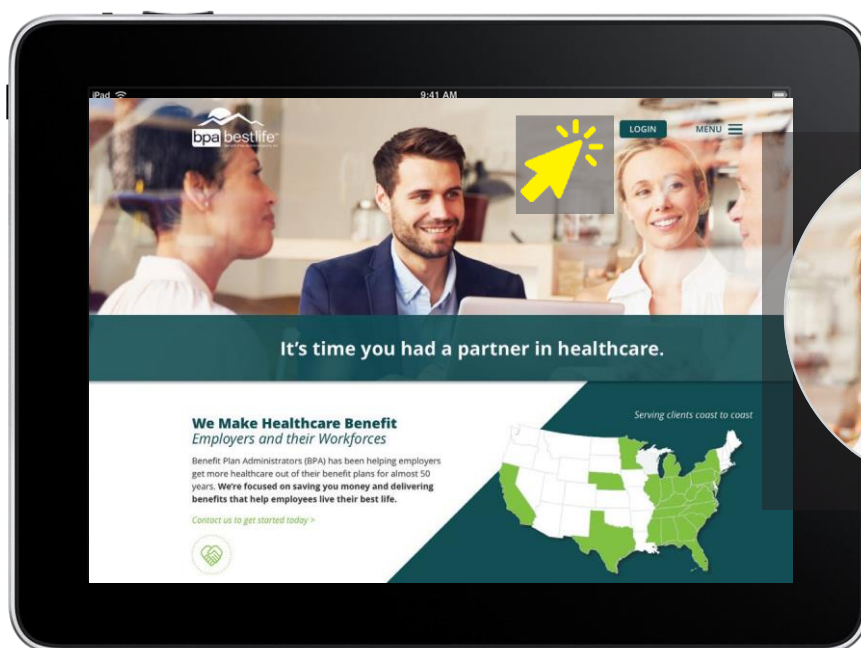


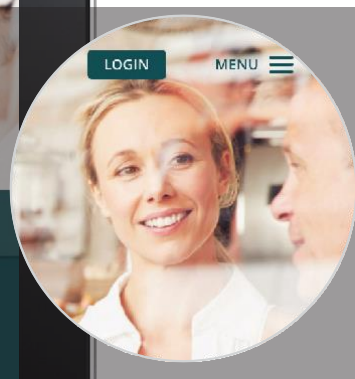
The BPA Member Portal will have live updates to your benefits.

Follow these steps to easily access your portal.



1

Go to www.bpatpa.com

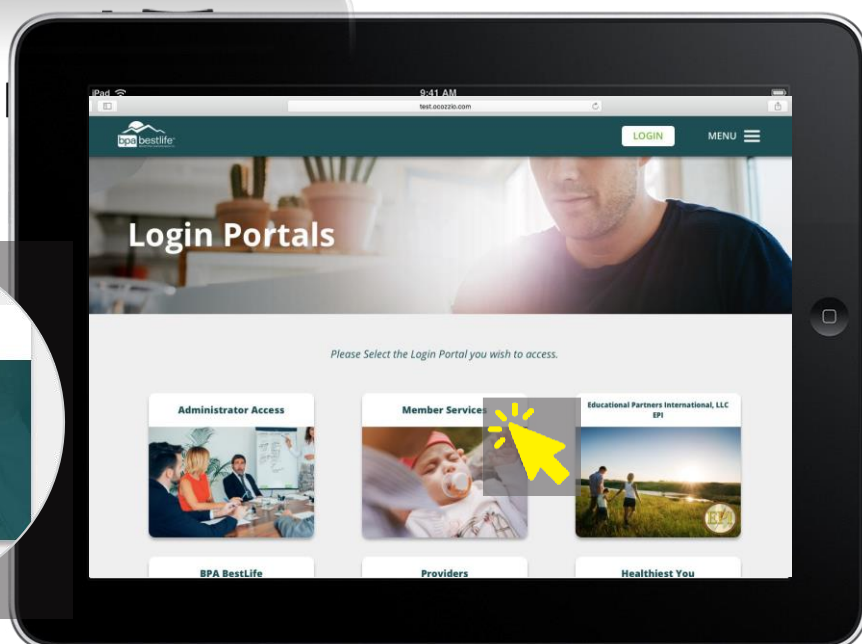
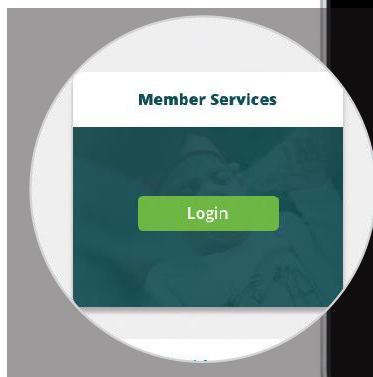


2

Click the **Login button** in the upper right corner of the screen.

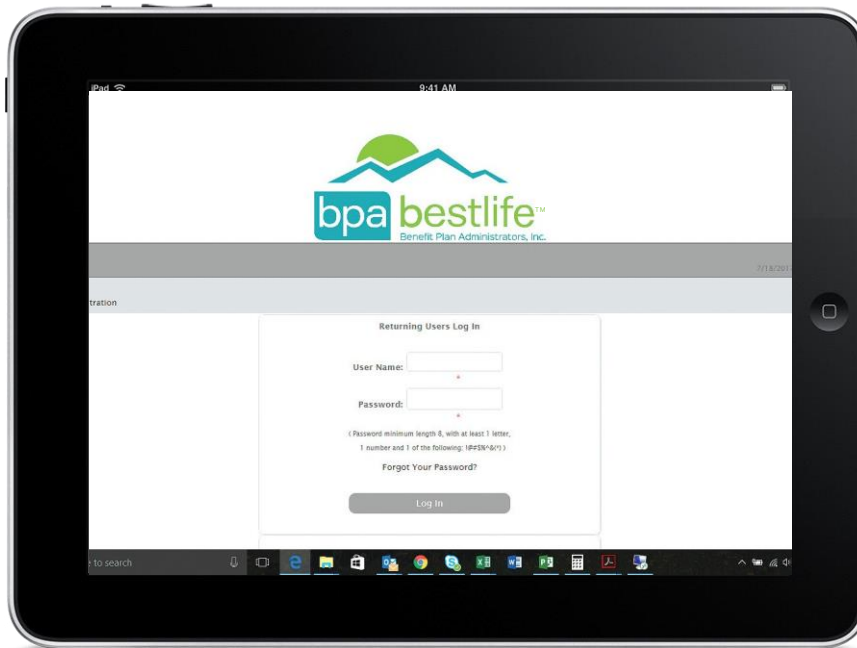
3

Scroll down to the Member Services option located on the middle of the page and hover over the photo. When the green Login button appears, **click Login.**



4

Click on the **Register** button, follow the steps to register and you will have access to your new member account.



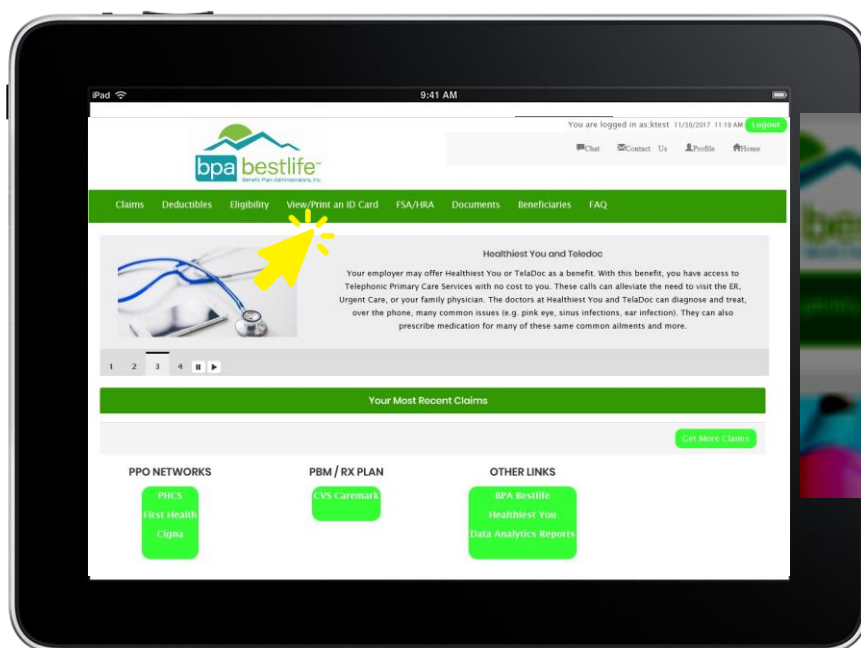
5

After registering, you can create your new **username** and **password** and start exploring BPA's real time Member Portal.

Need a helping hand? Not a problem. If you need assistance accessing your account, please contact BPA Customer Service at 800.277.8973, select option 1, Monday - Friday, 8:00am - 5:00pm EST.

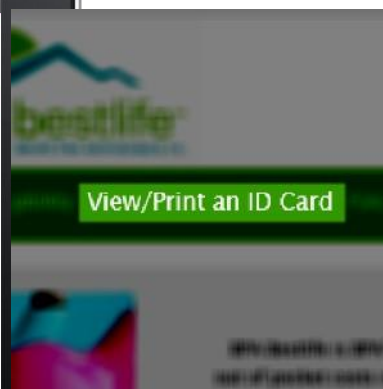


Once you have registered, and logged into the Member Portal, please follow the below steps to request a new ID Card, as well as print/save a PDF copy of your ID Card.



1

Click on **View/Print an ID Card**



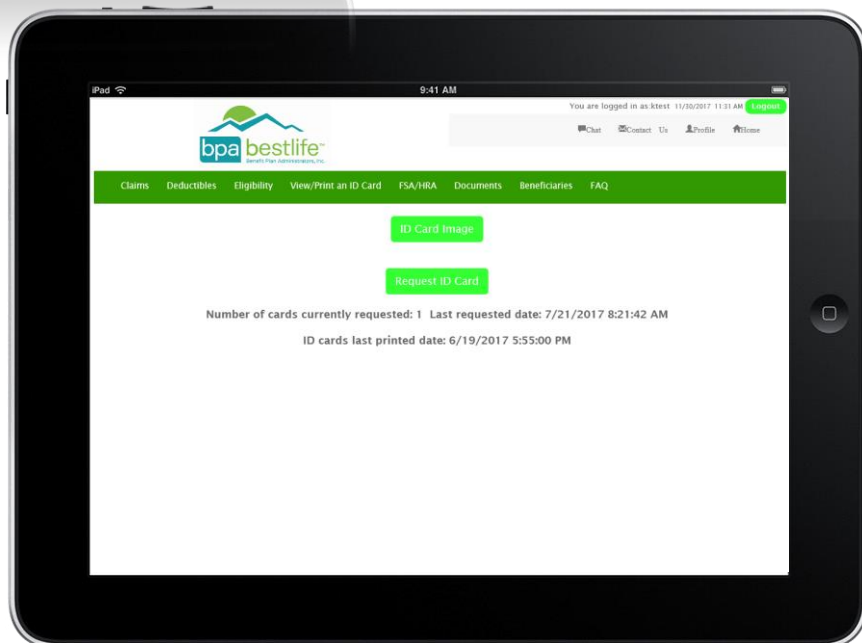
2

The page will tell you how many times a card has been requested, the last time a card was requested, and the date of the last time an ID card was printed.

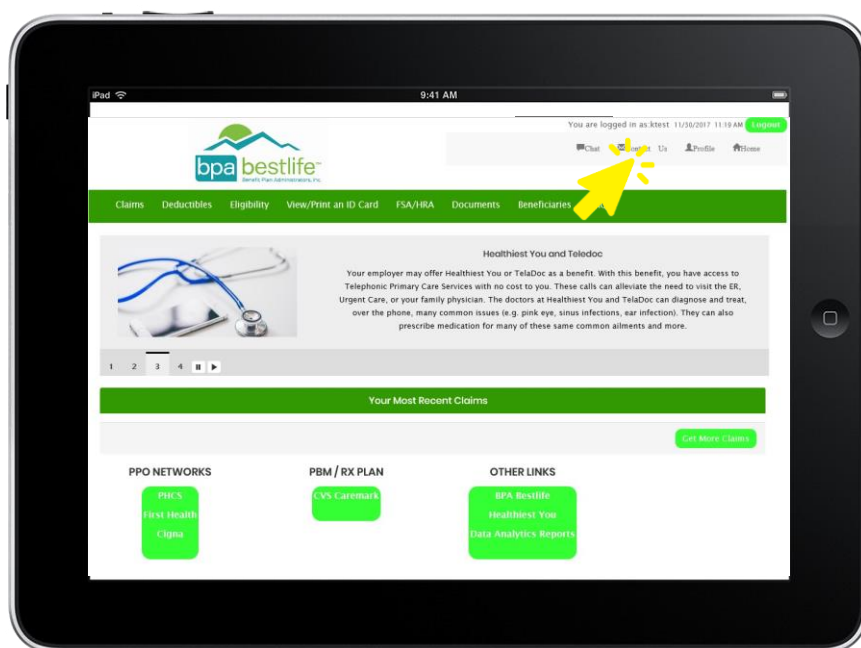
To View/Print an ID Card select **ID Card Image**

To Request a new ID Card be printed, please select **Request ID Card**

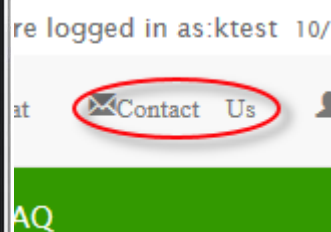
A card can also be requested by calling our Customer Service Department, by calling **(800) 277-8973**



Once you have registered, and logged into the Member Portal, please follow the below steps to send written correspondence to BPA Customer Service.



1
Click on **Contact Us**



2
Click on "Compose New"

You can also reach our Customer Service Department by calling **(800) 277-8973**, or emailing at bpacustomerservice@bpatpa.com

