



Culpeper County Public Schools

www.culpeperschools.org

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What is considered acceptable documentation?

Spouse Eligibility Requirements	Acceptable Supporting Documentation
<p>Legally Married Spouse</p> <p><i>*Culpeper County School Board adheres to the federal definition of legal marriage. At this time, common law marriage and domestic partners are not recognized relationships under federal law.</i></p>	<p>Documentation must support the current spousal relationship.</p> <p>Submit the following sets of documents:</p> <ul style="list-style-type: none"> • Copy of certified marriage license <p>AND one of the following documents:</p> <ul style="list-style-type: none"> • First page of most recent Federal Tax Return • Copy of utility bill such as natural gas, heating, oil, electricity, water, or sewer bill listing the name of the dependent spouse and matching address on employee record • Copy of statement from a joint bank account such checking, savings, mortgage, or credit card listing the name of the dependent spouse and matching address on employee record

Child under age 26 Eligibility Requirements	Acceptable Supporting Documentation
<p>Child under age 26 may include:</p> <ul style="list-style-type: none"> • A natural child, adopted child, or a child legally placed with you or adoption including a child for whom you have assumed a total or partial legal obligation for support in anticipation of adoption. • A stepchild • A child for whom you have legal guardianship or court-ordered custody 	<p>Documentation must support the parental relationship</p> <p>Submit any one of the following documents</p> <ul style="list-style-type: none"> • Copy of the child's legal birth certificate naming you, your spouse as the child's parent • Copy of a final court order (divorce decree/custody agreement) naming you, your spouse as the child's parent. • Copy of legal adoption papers issued by the courts naming you or your spouse as the adoptive parent.

“...every student will be inspired, empowered and educated for success.”